

**PARK AND RECREATION COMMISSION  
TOWN OF NEEDHAM, MASSACHUSETTS**

**DIRECTOR'S REPORT**

**February 19, 2010**

*Background notes for Monday, February 22<sup>nd</sup>  
Park and Recreation Commission Agenda*

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**MONDAY'S MEETING**

The February Commission meetings will be held in the **Newman School Conference Room**.

Due to the move, the minutes of the 2/8/10 meeting will not be ready for review at this meeting.

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**PUBLIC SERVICES ADMINISTRATION BUILDING (PSAB)**

We are officially moved in, and are all enjoying our new professional office! Nicole has said it's like starting a new job – except you know all the people and the work that needs to be done! Karen and Nicole are having a great time setting up the two new storage closets, and Karen truly appreciated the new office when she lugged back in equipment from February vacation programs and didn't need to climb up to the 2<sup>nd</sup> floor and then go up to the cold attic!! We are still figuring out all the new things – and getting help with the little things that don't work. It will take us a little while to get everything put away in its final location, but it won't be long before we are settled in and getting busy for summer! Our department is the official “welcome” office for the building, and Nicole is doing a great job helping people find their way through the building.

The move certainly put a stop to getting work done for about a week. We were able to get some work done, other than packing on February 9<sup>th</sup>, but concentrated on packing once we lost our computers, furniture and phones on the 10<sup>th</sup>. The auction of old furniture took up most of the 11<sup>th</sup>, and the 12<sup>th</sup> was a half day as the movers came in and started to move out materials. They worked into Friday night, all day Saturday and until about 1 PM on Sunday before everything was at PSAB. The CPC has funded the hiring of a photographer to take photos of the Town Hall project's historic features throughout the process, and he took a photo of the staff on the steps of Town Hall on Friday morning. Tuesday was an unpacking day, and we opened officially on Wednesday, February 17<sup>th</sup>.

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**SENIOR CENTER EXPLORATORY COMMITTEE**

The PPBC has voted to hire Bargmann Hendrie and Archetype to do the feasibility study for the senior center. BH&A did the Rosemary Feasibility study, so have some familiarity with that site. They've designed senior centers and community centers.

The members of the Senior Center Exploratory Committee have copies of the Rosemary study, and I've given Assistant Town Manager Christopher Coleman a copy of the environmental report that was done during that study.

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**NEWMAN CONSTRUCTION**

The tennis courts and fields will not be available this summer, as PPBC has some preliminary work done in the parking lot area, preparing the foundations for the modular classrooms. Karen is working on moving the summer tennis program to the High School and sharing some gym space for inclement weather with Community Education. As of this time, the tennis courts will come back on line in September until the following June, but that may still change. We'll put whatever information we can into our tennis badge information packet and on our website.

I don't have an official time for the Mills courts being completed. Because the final coating is temperature sensitive, it will likely be at a time when the night temperature doesn't fall below 50 degrees, so I don't anticipate anything being done until May.

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