

NEEDHAM
ZONING BOARD OF APPEALS
MINUTES
THURSDAY, November 17, 2022– 7:30 PM
Zoom Meeting ID Number: 876-1480-7841
Approved January 19, 2022

Pursuant to notice published at least 48 hours prior to this date, a meeting of the Needham Board of Appeals was held remotely on Zoom on Thursday, November 17, 2022 at 7:30 p.m. Jon D. Schneider, Chair, presided and the following members were present: Jonathan D. Tamkin, Howard S. Goldman, Peter Friedenberg and Nik Ligris. Also in attendance was Daphne M. Collins, Zoning Specialist. Mr. Schneider opened the meeting at 7:30 p.m.

Minutes - Mr. Tamkin motioned to approve the minutes of October 20, 2022. Mr. Goldman seconded the motion. The Board unanimously approved the minutes.

Case #1	12 Clarke Road	Approved
Case #2	69 High Street	Approved
Informational Item	Viewpoint Cloud – Town’s Electronic Application Filing System –Staff update	

Ms. Collins reported that she has been working with the IT Department to convert the Board’s Application process from a paper to an electronic one. The Town uses ViewPoint Cloud (VPC), an interdepartmental electronic application filing system. Currently the Town Manager’s Office, the Health and the Building Departments’ application processes are online on VPC. The Planning Department is the next department to go online, with the Zoning Division taking lead. IT hopes to launch the Board application process during the first quarter of 2023. Ms. Collins noted that the Board will be able to review the applications and comments online eliminating the paper version for those who no longer wished to receive a paper copy. Mr. Tamkin expressed a preference to receiving an electronic version only. The Board will receive training on the system prior to launch. Mr. Ligris inquired whether Board members will be issued laptops. Mr. Tamkin noted that the Board Rules and Regulations need to reflect the new system and should be amended.

A summary of the discussions on each subject, a list of the documents and other exhibits used at the meeting, the decisions made, and the actions taken at each meeting, including a record of all votes, are set forth in a detailed decision signed by the members voting on the subject and filed with the Town Clerk. The hearings can be viewed at <http://www.needhamchannel.org/watch-programs/> or at <https://www.youtube.com/user/TownofNeedhamMA/playlists>

The meeting adjourned at 8:20 p.m.